



MECON LIMITED
(A PSU under Ministry of Steel, Govt. of India)
H.O: Doranda, Ranchi-834002;

Ref. Notice No:11.73.4.1/2022/NISP_O&M_Contract/01 Dated: 26.01.2022

NOTICE INVITING APPLICATIONS FOR ENGAGEMENT OF EXPERIENCED PERSONNEL ON CONTRACT BASIS

MECON Limited, a Miniratna Schedule "A", Public Sector Enterprise under Ministry of Steel, Government of India is taking up **Operations and Maintenance (O&M)** of an Integrated Steel Plant.

Applications are invited from the serving/ retired personnel from Central PSUs or any individual from Public or Private Limited company etc. for entering into a contract with them as CONSULTANT/PROFESSIONAL/EXPERT(O&M)-Steel Plant having field experience in **"Operation(s)/Maintenance" (O&M)/Commissioning** of Integrated Steel Plant of capacity of 1 mtpa or above on short term contract basis. The contract shall be on full time basis. The suitable designation fitting into contract requirement and work experience shall be given depending upon area of posting/deployment.

1. Units & Areas:

Main Units	<ul style="list-style-type: none">• Raw Materials Management and Handling System(RMHS)• Coke Oven and By-Products• Iron Making unit(s) viz. Sinter Plant, BFs and Pig Casting Machine• Steel Melting Shop having BOF/LF and Continuous casting machine• Rolling Mills
Auxiliary/supporting units	<ul style="list-style-type: none">• Oxygen Plant/Compressed Air Plant• Refractories• Utility Departments viz. Energy Management, Research and Control Laboratory, Traffic and loco operation, Environment, Fire, Planning and Production Control(PPC), Electrics &Sub-Station, Instrumentations, Transport & Logistics, IT Services etc.• Power and Blowing Station• Safety• Air conditioning and ventilating system• Hydraulic and Lubricating System• Repair Shops
Plant Integrators	<ul style="list-style-type: none">• Multiple unit experience in design/inspection/testing, trial run & Commissioning of the main unit/Auxiliary unit.

2. Experience:

A. For Working Management Committee:

- I. Minimum 20(Twenty) years in operation/maintenance/commissioning of the main units of integrated steel plant(s)
- II. Minimum 10(Ten) years in operation/maintenance/commissioning of the Auxiliary/Supporting units of integrated steel plant(s) or any other plant.
- III. Minimum 20(Twenty) years in design/inspection/testing, trial run & Commissioning of the main units of the main unit/Auxiliary Unit of Integrated Steel Plants (s).

B. For Executives:

- I. Minimum 05 (Five) years in operation/maintenance/commissioning of the main units of integrated steel plant(s)
- II. Minimum 05 (Five) years in operation/maintenance/commissioning of the Auxiliary/Supporting units of integrated steel plant(s) or any other plant.



- III. Minimum 05 (Five) years in design/inspection/testing, trial run & Commissioning of the main units of the main unit/Auxiliary Unit of Integrated Steel Plants (s).

3. Qualification:

- I. **For Operation & Maintenance:** Applicant should have Degree in Engineering/ Diploma in Engineering with AMIE or equivalent
- II. **For Safety:** Applicant should have Degree or Diploma in safety of not less than 01 year duration (acquired through regular mode not through correspondence mode) in addition to degree in engineering as mentioned at (I) above.

4. Age Limit:

- I. The age of Applicant should not be more than 64 years. The cut off date for reckoning the age limit is 01.01.2022.
- II. The contract/ engagement shall automatically cease to exist upon attaining the age of 65 years.

5. Duration of the contract:

- I. The incumbent will be on contract initially for a period of 03 years, or completion of 65 years of age whichever is earlier.
- II. The renewal or any further contract shall be subject to performance of the candidate to the satisfaction of MECON or the requirement of the respective assignment provided the incumbent does not attain the age of 65 years.

6. Contract Fee & Other Facilities:

I. For Working Management Committee Members:

Unit	Maximum Contract fee per month (in Rs)	Conveyance fee per month (in Rs.) *	Accommodation Facility / Payment for accommodation	Medical Facility
Main Unit	5 Lakh	10,000/-	Company shall provide furnished accommodation on rent OR Payment of Rs. 5000/- PM in case of self arrangement.	Through Medical Insurance for candidate only
Auxiliary/ supporting units / Plant Integrators	2 Lakh	5,000/-	Company shall provide furnished accommodation on rent OR Payment of Rs.5000/- PM in case of self arrangement.	Through Medical Insurance for candidate only

II. For Executives:

Unit	Maximum Contract fee per month (in Rs)	Conveyance fee per month (in Rs.) *	Accommodation Facility / Payment for accommodation	Medical Facility
Main Unit and Auxiliary / supporting units / Plant Integrators	1.25 Lakh	5,000/-	Company shall provide furnished accommodation on rent OR Payment of Rs. 3500/- PM in case of self arrangement.	Through Medical Insurance for candidate only

* If transport facility is not provided by Company.



Note:

- i. The contract fee mentioned above is all inclusive and may vary depending upon the last drawn salary of the respective candidate. The candidate shall be required to produce the last drawn salary slip if short listed for interview for award of contract.
- ii. The contract fee shall also include a variable part (20% of the contract fee) which shall be paid on quarterly basis based on performance to be assessed by MECON.
- iii. The contract fee may vary in individual case which shall be based on professional experience, organization in which worked, last drawn salary slip of organization last served etc. and the recommendation of the selection committee.
- iv. On completion of each 18 months deployment, the incumbent will be paid Lump sum amount equal to 1 month average contract fee (average of the fixed + variable fee paid over 18 months) which shall be at the discretion of MECON based on individual performance and overall performance of Unit in which the incumbent is providing the services.
- v. The statutory deduction as per the law of land shall be applicable.

7. Leave facility (Per calendar year wise):

- (A). Casual Leave (CL): 18 days on pro-rate basis i.e. 1.5 days per month.
- (B). Medical Leave (ML): 20 days on pro-rate basis. More than 3 days at a stretch requires medical certificate from registered medical practitioner.

Note: 7 days or more in a month shall be taken as full month for computation of Casual Leave. Casual Leave is not a matter of right and is contingent upon exigencies of work.

8. Working Hours:

- Normal working hours as applicable under Factories Act, 1948 or any other applicable law or as applicable at place of posting i.e. NISP, Nagarnar(C.G.) or as decided by MECON under applicable Law.

9. Method of Selection:

- Personal Interview.
- MECON reserves the right to adopt any other method including **ON LINE MODE** (if required).
- The selection shall be based on academic qualification, experience and expertise.

10. Place of Posting: NMDC Iron and Steel Plant (NISP), Nagarnar, Jagdalpur (C.G.)

11. Medical Examination: The selected candidate is required to enter into contract with MECON. Before rendering the services the selected candidates will have to undergo medical examination. The deployment of the selected candidates shall be subject to being found medically fit.

12. Termination of the Contract:

- (a) The contract shall automatically be terminated on completion of period of contract. No notice shall be issued to this effect.
- (b) During the period of contract :
 - The services / contract of the candidate can be terminated by MECON by giving one month's notice or one month's contract fee in lieu of notice period to the candidate without assigning any reason.



However, such notice/contract fee is not required in the event of termination due to any commission or omission of misconduct committed by the candidate.

- The candidate can terminate his services/ contract by giving to MECON one month's notice in writing or by giving one month 's contract fee in lieu of notice period..
- The services / contract of the candidate can be terminated at any time without any previous notice on medical evidence that the candidate if unfit and/or likely to be unfit for efficient discharge of his assigned duty for a considerable time for the reason of ill health provided always that the decision of the company that the candidate is unfit/or likely to continue to be unfit shall be final and conclusively binding on the candidate.
- The services / contract of the candidate can be terminated at any time without any previous notice or contract fee in lieu of such notice, on un-satisfactory services on the job/assigned to the candidate, which shall be assessed on quarterly basis by the company

13. Submission of application:

- The interested and eligible candidates may apply through **ONLINE** application mode available in the website. The application other than ON LINE MODE shall be summarily rejected.

Activity	Date
Opening date for submission of Online application	To be notified in Website
Closing date for submission of Online application	To be notified in Website

Note:

1. Detailed instructions available on MECON website www.meconlimited.co.in may please be referred at the time of applying online application.
2. Candidates, in their own interest are advised not to wait till the last date & time and register their application well within the time. MECON shall not be held responsible, if the candidates are unable to submit their application due to last minute rush.
3. Candidates should read the instructions in the advertisement carefully before making any entry of selecting options for filling online application.

14. How to Apply:

1. Candidates satisfying the conditions of eligibility criteria shall apply online through our website **www.meconlimited.co.in** → **Careers** → **Career Opportunities** → **Click here to apply Online** on the dates as shall be notified on the website. No other mode of submission of application is allowed.
2. While applying online, candidate needs to upload the following documents: -
 - (a) Scanned copy of the recent passport size colour photograph in jpg/jpeg format (size not exceeding 40 KB).
 - (b) Scanned copy of signature with Blue / Black ink pen in jpg/jpeg format (size not exceeding 40 KB).
 - (c) Self-Attested scanned copies of the documents in pdf format as follows:
 - i. Document for age.
 - ii. Final / Provisional certificate for educational qualification.



- iii. Document(s) for relevant experience (Experience certificate issued by the employer or Self certified experience certificate).
 - iv. PAN Card.
 - v. Pay slip / salary slip for the pay / salary last drawn.
3. The candidate is required to mention the name, position held in the organization, Postal address for correspondence, email address and mobile number of 2 (Two) persons with whom the candidate has worked, for the purpose of verification of experience mentioned in the application.

NOTE:

- a) While uploading the scanned documents online, the candidates are required to ensure that the scanned documents are legible else the application may get rejected.
- b) In case of multiple documents, all the documents may preferably be merged into a single PDF file not exceeding 1 MB and uploaded.

15. General Conditions:

1. Mere submission of application and fulfilling the eligibility criteria gives no right to any candidate to appear for interview for contract.
2. The Candidate shall produce all original certificates / documents at the time of interview.
3. The successful candidates shall be required to furnish their GST Registration number.
4. The candidate is required to indicate his/her tentative time of joining (month & year) if successful.
5. Furnishing of wrong / false information will lead to disqualification and MECON will not be responsible for any of the consequences of furnishing such wrong / false information. If at any stage during the process of awarding the contract or rendering the service, it is found that candidate has furnished wrong / false information or is found ineligible with respect to any of the eligibility parameters, his / her candidature will be rejected and the contract, if issued, will be cancelled forthwith.
6. The candidates must have an active E-mail ID & Mobile number which must remain valid for at least next one year. All future communications with the candidates will take place only through E-mail. Candidates have to ensure accuracy of their E-mail ID& Mobile number. No change in E-mail ID& Mobile number as declared in the online application will be allowed.
7. Responsibility of receiving, downloading and printing of the call letters, information / communication etc. will be of the candidate. Company will not be responsible for any loss of E-mail sent, due to invalid / wrong Email ID provided by the candidate in online application or due to any other reason. Candidates are advised to retain the same E-mail ID and Mobile number active for at least 1year.
8. Queries, if any, candidates may write to E-mail ID: ktdurai@meconlimited.co.in or Contact No. 0651-2483567 between 11 AM to 05 PM on working days i.e. Monday to Friday (on dates as shall be notified on the website).
9. MECON Ltd. reserves the right to cancel the advertisement/ selection process any time without any prior information.
10. Travelling allowance shall be provided to the candidates appearing for interview.
11. No correspondence shall be entertained about the outcome of the application.
12. The application other than **ON LINE MODE** shall be summarily rejected.



13. Any modifications / amendments / corrigendum in the advertisement will be given on MECON's website www.meconlimited.co.in only. Hence, candidates are requested to regularly check the website for updates.

Senior General Manager (HR)
MECON Limited, Vivekananda Path,
Doranda, Ranchi – 834002, Jharkhand.