



MECON LIMITED

(A PSU under Ministry of Steel, Govt. of India)

H.O: Doranda, Ranchi-834002;

Phone: 0651-2483000

CIN No.: U74140JH1973GOI001199

Ref. Adv.No:11.73.4.1/2020/Cont/02 dated: 12/02/2020

WALK –IN INTERVIEW FOR RECRUITMENT FOR CONTRACTUAL ENGAGEMENT OF ENGINEERING PROFESSIONALS ON FULL TIME FIXED TENURE (FTFT) BASIS

MECON, A Premier Miniratna, Schedule "A", Govt. of India Enterprise under Ministry of Steel, providing Engineering, Consultancy, Contracting and Project Management Services invites application from committed, result oriented, suitably qualified and experienced individuals for the following position purely on full time fixed tenure contract basis. The details of post and eligibility criteria are indicated below. All eligible and interested candidates may appear for "Walk – in Interview" on the date, time and place notified.

1. POST CODE, NAME OF POST, NUMBER OF POST, QUALIFICATION:

Area/ Requirement	Post Code	Name of the Post	No. of Post	Qualification
Mechanical	1	Sr. Project Engineer (Mechanical)	4	Degree in Mechanical / Production / Petroleum / Industrial Engineering
	2	Sr. Project Engineer (Mechanical)	1	
	3	Project Engineer (Mechanical)	12	
	4	Project Engineer (Mechanical)	1	Degree in Mechanical Engineering
	5	Assistant Project Engineer (Mechanical)	5	
Civil	6	Project Engineer (Civil)	9	Degree in Civil Engineering
	7	Project Engineer (Civil)	1	
	8	Project Engineer (Architecture)	1	Degree in Architecture Preference shall be given to Masters in Architecture with specialization in Planning
	9	Assistant Project Engineer (Civil)	1	Degree in Civil Engineering
	10	Assistant Project Engineer (Civil)	5	
	11	Assistant Project Engineer (Civil / Arch.)	1	

Electrical	12	Sr. Project Engineer (Electrical)	1	Degree in Electrical Engineering
	13	Project Engineer (Electrical)	13	
	14	Project Engineer (Electrical)	1	
	15	Assistant Project Engineer (Electrical)	3	
Electronics / Instrumentation	16	Sr. Project Engineer (Instrumentation)	1	Degree in Instrumentation or Electronics Engineering
	17	Project Engineer (Instrumentation)	8	Degree in Instrumentation / Electronics / Electronics & Communication Engineering
	18	Assistant Project Engineer (Instrumentation)	3	
Electronics & Communication	19	Project Engineer (Telecom)	8	Degree in Electronics / Instrumentation / Electronics & Communication Engineering
Safety	20	Sr. Safety officer	1	Degree in Fire & Safety engineering OR
	21	Safety officer	3	Degree in Engineering along with Diploma in industrial Safety of minimum 01 year duration.
Stores	22	Store officer	5	Degree in Engineering (any Discipline)
SAP	23	SAP officer	3	Degree in Engineering (any Discipline)
	24	Assistant SAP officer	3	OR Master of Computer Applications
City Gas Distribution	25	Head (CGD)	5	Degree in Engineering (any Discipline)

NOTE:

- i. Degree / Diploma in Engineering / Architecture / other requisite educational qualification should be acquired through Regular Full Time Mode only.
- ii. Requisite educational qualification must be from University / Institute recognized by appropriate statutory authority in India (AICTE / UGC / Council of Architecture approved).

In case of any dispute arising about admissibility of any particular qualification the decision of Chairman & Managing Director, MECON Limited shall be final and binding.

2. POST CODE, NAME OF POST, EXPERIENCE, AGE, REMUNERATION:

Post Code	Name of the Post	Post Qualification Experience (Minimum)	Age in years (Maximum)	Remuneration Per Month (Rs) (Consolidated)	
				If posted at Design office	If posted at Site office
1	Sr. Project Engineer (Mechanical)	Minimum 11 Years work Experience in Hydrocarbon industry out of which minimum 03 years experience in Hydrocarbon Pipeline Project Desirable: Level 2 certification in Radiography	43	60,000	65,000

2	Sr. Project Engineer (Mechanical)	Minimum 11 Years work Experience in Hydrocarbon industry out of which minimum 05 years experience in Hydrocarbon Pipeline Project Desirable: Level 2 certification in Radiography	43	60,000	65,000
3	Project Engineer (Mechanical)	Minimum 06 Years work Experience in Hydrocarbon industry out of which minimum 03 years experience in Hydrocarbon Pipeline Project Desirable: Level 2 certification in Radiography	38	45,000	50,000
4	Project Engineer (Mechanical)	Minimum 06 years work experience in relevant field Desirable: Work Experience in Building and Township construction	38	45,000	50,000
5	Assistant Project Engineer (Mechanical)	Minimum 02 years work experience in Oil & Gas Project Desirable: 1. Work Experience in City Gas Distribution project 2. Level 2 certification in Radiography	32	35,000	38,000
6	Project Engineer (Civil)	Minimum 06 Years work Experience in Construction industry out of which minimum 3 years experience in Industrial/ Public building works. Desirable: Work Experience in industrial projects.	38	45,000	50,000
7	Project Engineer (Civil)	Minimum 06 years work experience in relevant field Desirable: Work Experience in Building and Township construction	38	45,000	50,000
8	Project Engineer (Architecture)	Minimum 02 years work experience in relevant field Desirable: Work Experience in Township planning	32	35,000	38,000
9	Assistant Project Engineer (Civil)	Minimum 02 years work experience in relevant field Desirable: Work Experience in Building and Township construction	32	35,000	38,000
10	Assistant Project Engineer (Civil)	Minimum 02 years work experience in civil work Desirable: Work Experience in Oil & Gas project	32	35,000	38,000
11	Assistant Project Engineer (Civil / Arch.)	Minimum 04 years work experience in plumbing / sanitation	32	32,000	33,000
12	Sr. Project Engineer (Electrical)	Minimum 11 Years work Experience in industry out of which minimum 05 years experience in Hydrocarbon Pipeline Project	43	60,000	65,000

		<p>Desirable:</p> <ol style="list-style-type: none"> 1. Experience in Installation, Testing & Commissioning of Electrical Equipments (Panels, Switchgears, VFDs, Motors, Transformers, etc.) in Plants / Industries. 2. Experience in Cathodic Protection jobs. 			
13	Project Engineer (Electrical)	<p>Minimum 06 Years work Experience in relevant field in industry</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Experience in Installation, Testing & Commissioning of Electrical Equipments (Panels, Switchgears, VFDs, Motors, Transformers, etc.) in Plants / Industries. 2. Experience in Cathodic Protection jobs. 	38	45,000	50,000
14	Project Engineer (Electrical)	<p>Minimum 06 years work experience in relevant field</p> <p>Desirable: Work Experience in Building and Township construction</p>	38	45,000	50,000
15	Assistant Project Engineer (Electrical)	<p>Minimum 02 years work experience in electrical work</p> <p>Desirable: Work Experience in Oil & Gas project</p>	32	35,000	38,000
16	Sr. Project Engineer (Instrumentation)	<p>Minimum 11 Years work Experience in industry out of which minimum 05 years experience in Hydrocarbon Pipeline Project</p>	43	60,000	65,000
17	Project Engineer (Instrumentation)	<p>Minimum 06 Years work Experience in industry</p> <p>Desirable:</p> <ol style="list-style-type: none"> 1. Experience in Installation / commissioning / maintenance of instruments. 2. Work Experience in Hydrocarbon projects. 	38	45,000	50,000
18	Assistant Project Engineer (Instrumentation)	<p>Minimum 02 years work experience in instrumentation work</p> <p>Desirable: Work Experience in Oil & Gas project</p>	32	35,000	38,000

19	Project Engineer (Telecom)	Minimum 06 Years work Experience in industry Desirable: 1. Experience of installation / commissioning / maintenance of Telecom equipment / OFC / SCADA / IT hardware. 2. Work Experience in Hydrocarbon projects.	38	45,000	50,000
20	Sr. Safety officer	Minimum 11 Years work Experience in industry out of which minimum 05 years experience in Hydrocarbon Pipeline Project	43	60,000	65,000
21	Safety officer	Minimum 06 Years work Experience in industry	38	45,000	50,000
22	Store officer	Minimum 06 Years relevant work Experience in industry	38	45,000	50,000
23	SAP officer	Minimum 06 Years relevant work Experience in industry Desirable: 1. Experience in SAP or Equivalent material management software. 2. Experience in hydrocarbon industry.	38	45,000	50,000
24	Assistant SAP officer	Minimum 02 Years relevant work Experience in industry Desirable: 1. Work Experience in SAP or Equivalent material management software. 2. Work Experience in Oil & Gas project	32	35,000	38,000
25	Head (CGD)	Minimum 06 Years work Experience in industry and minimum 03 years experience in Oil & Gas Projects.	38	45,000	50,000

3. DEFINITION OF POST QUALIFICATION WORK EXPERIENCE:

1. The post qualification work experience is the period of work experience starting from the month immediately succeeding the month and year of final examination in which the candidate acquires the minimum essential educational qualification. The work experience shall be in full time job on regular salary basis, after acquiring prescribed minimum essential educational qualification.
2. In case of intermittent nature of job the actual days engaged in full time job only will be considered for calculating number of years of experience.
3. Any other nature of experience like freelance experience will not be considered as it is not a full time job and required number of years of experience cannot be established.

4. Entrepreneurial experience will not be considered for the purpose of ascertaining required number of years of post qualification experience.
5. Period of on the job training undertaken by the candidates as Management Trainee(MT) / Executive Trainee (ET) / Graduate Trainee (GT) in PSUs after acquiring the requisite qualification mentioned above shall be considered for determining post qualification work experience.
6. Articleship / Internship / Academic Project experience shall not be considered as Post Qualification Experience.
7. Period of apprenticeship under Apprenticeship Act shall be considered for the purpose of ascertaining required number of years of post qualification experience.

4. DOCUMENTARY EVIDENCE FOR WORK EXPERIENCE:

The candidate is required to submit experience certificate / documentary evidence for establishing work experience as mentioned below;

A. For Past employment:

1. Work Experience Certificate.

The submission of work experience **certificate indicating the date of joining, date of relieving, current pay, pay scale with duration and nature of jobs / specific areas of experience / experience in the relevant fields / Projects handled etc is compulsory** for all the past employments which the candidate is mentioning in the application form. In case experience certificate from any of the past employers is not submitted, it may lead to rejection of the candidature. So candidates are advised to ensure that the experience certificate indicating the date of joining, date of relieving and other details as mentioned above is attached for minimum requisite experience details mentioned in the application form.

B. For Current employment

1. Experience Certificate Or

2. Offer letter/Appointment letter showing the date of joining (Proof of date of joining) mentioned by the candidate in the application form

or

Offer letter / Appointment letter where date of joining is not mentioned along with any other document issued by the employer (including **pay slip / identity card issued by employer**) where date of joining is clearly mentioned.

and

3. Proof of continuity of present employment – Latest Pay slips for three months.

NOTE : 1. If the candidate is not able to provide experience certificate for current employment, the candidate must submit the documents mentioned at para 4.B.2 & 4.B.3 to clearly prove the continuity in the job.

2. Self declaration regarding nature of jobs / specific areas of experience / experience in the relevant fields / Projects handled etc will not be considered / accepted.

3. Non-submission of the documents as mentioned above for establishing requisite experience may lead to rejection of the candidature.

5. UPPER AGE LIMIT POSTWISE:

The Upper Age Limit for General (UR) & EWS category candidates shall be as mentioned against each post.

AGE RELAXATION : Upper Age Limit is relaxed by:

- 3 Years for OBC (Non-Creamy Layer)
- 5 Years for SC / ST
- Persons with Disabilities candidate:
 - By 10 Years for General (UR)
 - By 13 Years for OBC (Non-Creamy Layer)
 - By 15 Years for SC / ST
- 5 Years for the candidates who are the domicile of J&K during the period from 01.01.1980 to 31.12.1989 as per Govt. of India guidelines.
- Relaxation for Ex-Servicemen category candidates is as per extant Govt. of India guidelines.

CUT OFF DATE: The cutoff date for deciding the age and post qualification work experience shall be **12.02.2020**.

NOTE: The Upper Age Limit is relaxed subject to the condition that maximum age of the applicant on the cut off date shall not exceed **52 years**.

6. RESERVATIONS AND RELAXATIONS:

1. Reservations and relaxations for SC / ST / OBC (Non-Creamy Layer) / PwD (**Percentage of Disability - 40% or above**) / EWS candidates will be provided as per guidelines of Govt. of India for the purpose.

2. For getting benefits of reservation under OBC category:

- (a) The name of caste and community of the candidate must appear in the "Central List of Other backward Classes".
- (b) The candidates must not belong to Creamy layer.
- (c) The candidates need to furnish their latest OBC Certificate as per format prescribed by Govt. of India.
- (d) The OBC candidates who belong to "Creamy layer" are not entitled for concession admissible to OBC (Non Creamy Layer) candidates and such candidates will have to indicate their category as "General".

3. For getting benefits of reservation under EWS category:

- (a) Should not be covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs.8.00 Lakhs (Rupees Eight Lakhs Only). Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- 5 acres of agricultural land and above;
 - Residential Flat of 1000 Sq Ft and above;
 - Residential Plot of 100 Sq Yards and above in notified municipalities;
 - Residential Plot of 200 Sq yards and above in areas other than the Notified Municipalities.
- (b) The property held by a "Family" in different locations or different places/ cities would be clubbed while applying the land or property holding test to determine EWS Status.
- (c) The term "Family" for this purpose will include the person who seeks benefits of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.
- (d) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by Competent Authority. The income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in Annexure-I shall only be accepted as proof of candidate's claim as belonging to EWS:
- District Magistrate / Additional District magistrate/ Collector / Deputy Commissioner / Additional Deputy Commissioner / 1st Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
 - Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate
 - Revenue Officer not below the rank of Tehsildar and
 - Sub-Divisional Officer of the Area where the candidate and / or his family normally resides.
- (e) The crucial date for submitting income and asset certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

7. APPLICATION FEE:

Candidates belonging to General (UR) / OBC (Creamy Layer & Non-Creamy Layer) / EWS category are required to pay a Non-Refundable **fee of Rs.500/-** (*Rupees Five Hundred only*). SC / ST / PWD / Ex-servicemen category are exempted from the payment of application fee. Application fee is to be paid through Demand Draft / Bankers cheque to be drawn in favor of MECON Limited, payable at Ranchi. The candidate is required to bring DD/Bankers cheque for the aforesaid amount along with application Form while coming for Walk – in interview.

There will be no other mode of payment of application fee.

Fee once paid will not be refunded under any circumstances after admitting the candidature for interview. Candidates are therefore advised to verify their eligibility before coming for walk – In Interview. Applications without fee / less fee shall be rejected.

8. SELECTION MODE:

The mode of selection shall be Walk – In Interview.

Before applying the candidates should ensure that they fulfill all the eligibility criteria. Candidature will be subject to verification of details / documents when the candidate reports for interview.

The final list of selected candidates will be uploaded on MECON's website and they will also be intimated about Documents Verification & Medical Examination through MECON website and their registered E-mail Id only.

The candidates selected shall be required to join MECON within 20 days from the date of offer of appointment. No request for extension of joining time shall be entertained. The decision of MECON shall be final in this regard.

9. WALK – IN INTERVIEW

Walk – in interview shall be held at Delhi, Ranchi and Bangalore. The date, time and place of walk – in interview shall be notified on MECON's website (www.meconlimited.co.in) within one month from the date of this advertisement. Candidates should report directly for walk in interview along with one copy of application, prepared in the prescribed format which may be downloaded from MECON website (www.meconlimited.co.in). Candidates should come for Walk-in-Interview along with Original certificates (age proof, qualification, experience, caste etc.) and one set of attested copy of the same. Document verification and scrutiny of applications of the candidates reported for interview shall be done before the candidate is allowed for interview. The candidates meeting the eligibility criteria only shall be allowed to appear for interview.

TRAVELLING ALLOWANCE: No travelling allowance shall be paid for appearing in interview.

10. OTHER DETAILS:

REMUNERATION: In addition to the consolidated Pay indicated against each post, the selected candidate will be eligible for subsidized accommodation, if available or HRA in lieu thereof, medical facilities, PF, Leave and GPA as per Company rules applicable to contract employees / practice being followed in the Company for contract employees.

PLACE OF POSTING: Candidates may be posted in any project / location / office of the Company as per the requirement. Only candidates willing to serve anywhere in India should apply.

Other terms & conditions will be as applicable to contract employees in the Company.

DURATION OF THE CONTRACTUAL ENGAGEMENT: The contract is for a maximum period of **3 years**. However, the selected candidates shall be issued with offer of appointment initially for a period of 1 year and it will be renewed after every spell of 1 year based on satisfactory performance.

MEDICAL EXAMINATION: Before appointment, the selected candidates will have to undergo Medical Examination. The joining of the selected candidate shall be subject to being found medically fit.

11. DOCUMENTS REQUIRED:

The candidates are required attach the self attested copies of the following documents along with their application and produce the original copies of the same at the time of scrutiny / verification;

1. Matriculation / Secondary Board level certificate / Municipal birth certificate, in support of age.
2. Final / provisional Certificate for Graduation and Post-Graduation, as applicable.
3. Individual mark sheet of all semesters / years of relevant minimum educational qualification.
4. Work Experience Certificate / other documents as mentioned at Para Sl.No.4.B.2 & 4.B.3 in support of experience claimed.
5. No Objection Certificate (NOC) from their present employer, if the Candidate is employed in Central / State Government/Public Sector Enterprises/Autonomous bodies.
6. PAN Card.
7. Caste Certificate if the candidates belonging to **OBC (Non-Creamy Layer), SC / ST** category. OBC (Non-Creamy Layer) certificate should be as per the format prescribed by Government of India and it must be issued on or after 1st July 2019.
8. For **PwD category**, certificate in the prescribed format of Govt. of India duly issued by the competent authority.
9. Valid Income & Asset certificate issued by the competent authority as per OM No.36039/1/2019-Estt (Res) dated 31.01.19 of DoPT, Ministry of PPG&P, Govt. of India if the candidates belonging to Economically Weaker Sections (**EWS**).
10. Discharge / Service Certificate in case of Ex-Servicemen.
11. Certificate issued in the prescribed format by the competent authority in respect of J&K domicile, if applicable.
12. Meritorious Sportspersons certificate (if applicable).

NOTE : The prescribed format of SC/ST/OBC-Non creamy layer/PwD/EWS/Ex-servicemen / Sportspersons Certificates are available at www.meconlimited.co.in → **Careers** → **Career Opportunities (may be downloaded)**.

12. GENERAL INFORMATION AND INSTRUCTIONS:

- i. Only Indian Nationals are eligible to apply.
- ii. In case, the candidate fails to produce NOC from his / her present employer at the time of interview, the candidate will not be allowed for interview.
- iii. The Candidate shall produce all original certificates, documents before interview failing which they will not be interviewed.

- iv. The candidates are required to bring Final Certificate for Graduation and Post-Graduation, as applicable. In case the candidate has not got final Degree / PG Degree certificate then the provisional Degree / PG Degree certificate should be shown. **Non-production of Degree / PG Degree certificate may lead to rejection of the candidature.**
- v. The candidates are required to bring Individual mark sheet of all semesters / years of relevant minimum educational qualification. Only last semester/year mark sheet with details of all previous semester / year marks **shall not be considered and will lead to rejection of the candidature.** Consolidated mark sheet showing details of all semesters / years marks and all subjects studied can be submitted in case the University is not issuing individual mark sheets for each semester / year.
- vi. Company takes no responsibility to collect any certificate/ remittance sent separately.
- vii. Furnishing of wrong / false information will lead to disqualification and MECON will not be responsible for any of the consequences of furnishing such wrong / false information. If at any stage during the recruitment and selection process or joining, it is found that candidates has furnished wrong / false information or is found ineligible with respect any of the eligibility parameters, his / her candidature will be rejected forthwith.
- viii. Before applying, **candidates are advised to go through the requirements of essential qualification, requisite experience, age etc. and satisfy themselves that they are eligible for the post.** When scrutiny is undertaken, if any claim made in the application is not found substantiated, the candidature will be rejected and **decision of MECON shall be final.**
- ix. If any discrepancies are found in the data filled by the candidate on the application and that of the original testimonies, the candidature of such candidates is liable to be rejected. Hence, utmost care should be taken to furnish correct details before submitting the application.
- x. If any certificate etc. is issued in a language other than Hindi / English, candidates are advised to submit a certified translation of the same in either Hindi or English language.
- xi. The candidates must have an active E-mail ID & Mobile number which must remain valid for at least next one year. All future communications with the candidates will take place only through E-mail. Candidates have to ensure accuracy of their E-mail ID & Mobile number. No change in E-mail ID & Mobile number as declared in the application will be allowed.
- xii. MECON reserves the right to raise the minimum eligibility standards and reserves the right to fill or not to fill or partially fill any of the above vacancy without assigning any reasons whatsoever.
- xiii. MECON also reserves the right to cancel / restrict / modify / alter the recruitment process, if required, without issuing any further notice or assigning any reason thereof.
- xiv. Any modifications / amendments / corrigendum in the advertisement will be given in MECON's website **www.meconlimited.co.in** only. Hence, candidates are requested to regularly check the website for updates.

xv. Candidates are also advised not to respond to unscrupulous advertisements appearing in any newspaper. For authenticity of any advertisement the candidate may check on MECON's website **www.meconlimited.co.in** only.

xvi. All correspondences / announcements with respect to above recruitment process shall be done through E-mail / Notices on MECON website **www.meconlimited.co.in** only. Important information regarding recruitment will be available in MECON Limited website only and as such, candidates are advised to visit the same frequently. Responsibility of receiving, downloading and printing of the information / communication etc. will be of the candidate. Company will not be responsible for any loss of email sent, due to invalid / wrong Email ID provided by the candidate on the application or due to any other reason. Candidates are advised to retain the same E-mail ID and Mobile number active for at least 1 year.

Queries, if any, may write to Email Id: recruitment2020@meconlimited.co.in only or Contact **No.0651-2483571/2483043** between 10 AM to 05 PM on the working days i.e. Monday to Friday. (From 13.02.2020 till the date of Walk – in interview).

ix. Mere submission of application and fulfilling the eligibility criteria gives no right for employment. The company reserves the right to alter any of the advertised condition depending upon the circumstances.

x. Applications that are incomplete, not in prescribed format, not legible, without the required certificates and without requisite fee, shall be summarily rejected without assigning any reasons and no correspondence in this regard shall be entertained.

xi. The candidates not allowed for interview / not selected shall not be communicated regarding the status of their candidature. No correspondence will be entertained about the outcome of the application, at any stage.

xii. Canvassing by a candidate in any form shall disqualify his / her candidature.

xiii. Depending on the requirement, the Company reserves the right to cancel / restrict/ enlarge / curtail the recruitment process without any further notice and without assigning any reason thereof.

xiv. Any dispute with regard to recruitment against the above advertisement will be settled within the jurisdiction of Ranchi (Jharkhand) only.

13. MECON's DECISION FINAL:

The decision of Chairman & Managing Director, MECON Limited in all matters relating to eligibility, acceptance or rejection of applications, penalty for false information, mode of selection, conduct of interviews, selection and posting of selected candidates will be final and binding on the candidates and no enquiry / correspondence will be entertained in this regard.

**Chief General Manager (P&A)
MECON Limited,
Vivekananda Path,
Doranda, Ranchi – 834002, Jharkhand.**